

# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings Feb. 18, 1943.

February 18, 1943.

The Board met in regular session and was called to order by the President, Dr. J. E. McIntyre.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McIntyre, Mullen, Stitt, Yale—6.  
Absent—Dr. Himmelberger and Mr. McLean—2.

The minutes of the previous session were approved.

### REPORTS OF COMMITTEES

The Building Committee filed an itemized report made on expenditures in equipping the room for treatment of Poliomyelitis and trainning nurses in Kenny method.

Received and placed on file.

The Committee on Ways and Means report the purchase of thirty-six chairs.

The Committee on Ways and Means submitted a proposed Budget for the fiscal year beginning May 1, 1943.

By Mr. Gibbons—

That the Budget be approved with authority given to the Committee on Ways and Means to make further adjustments in the budget before presenting it to the Council.

Carried.

### REPORTS OF OFFICERS

Dr. Town filed a report on the work accomplished since the employing of a veterinarian on the staff.

Dr. Town filed a communication relative to employing Dr. Beg, D. V. M., for

meat inspection work at the Sentz & Son plant at Marshall, Michigan.

By Mr. Gibbons—

That the salary of Leona Frever be increased to \$1,100.00 per year.

Carried.

By Mr. Gibbons—

That Dr. Clara Sargent Shepherd be employed as School Physician at a salary of \$3,600 per year.

Carried.

By Mr. Gibbons—

That the salaries of Mary Palmer and Gladys Conklin be increased from \$1,500 to \$1,600, beginning February 1st.

Carried.

By Mr. Gibbons (Supported by Dr. Yale).

That Kathleen McManus be employed nurse at \$1,500 a year.

Carried.

By Mr. Stitt—

That Dr. Beg, D. V. M., be employed Meat Inspector as recommended by I Town.

Carried.

By Mr. Stitt—

That the President and Health Director be delegated to make arrangements with the Poliomyelitis Fund officers in regard to remuneration for extension work, with power to act.

Carried.

The Board adjourned.

BERTHA RAY,  
City Clerk



# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings Mar. 18, 1943

March 18, 1943.

The Board met in regular session and was called to order by the President, Dr. J. E. McIntyre.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McIntyre, McLean, Mullen, Stitt, Yale.—7.  
Absent—Dr. Himmelberger.—1.

The minutes of the previous session were approved.

Mr. Gibbons reported on improvements at the Lansing City Hospital being completed and the equipment for treatment of Poliomyelitis installed. He also reported on equipment desirable for the V. D. Clinic.

The subject of equipment at the Clinic was referred to the Building Committee and Dr. Town.

The Committee on Bonds and Contracts presented the bond of E. J. VanCore as a user of poisonous gases for fumigating, which was referred to the City Attorney.

Mr. Turney and Dr. Johnson were presented and explained the situation in regard to meat inspection and the need of more funds for financing such inspection. By Mr. Broadbent (seconded by Dr. Yale)—

That the Committee on Ways and Means of the Board secure the necessary information from Mr. Turney and Dr. Johnson relative to financing the additional inspection

of meat and make arrangements for securing the funds needed.

Carried.

By Mr. Broadbent (seconded by Mr. McLean)—

That Mrs. Nellie Blake be congratulated by the Board upon her having received her Master's Degree in Public Health.

Carried.

By Mr. Gibbons (seconded by Mr. Mullen)—

That Dr. Town write a letter to the Ingham County Infantile Paralysis Committee expressing the appreciation of this Board for the assistance given the Board in the treatment of Poliomyelitis at the Lansing Sanitarium by furnishing the necessary equipment and financing the training of nurses in the Kenny method.

Carried.

Dr. Town announced that Dr. Martin J. Cook would be obliged to leave the employ of the Board as physician at the V. D. Clinic to enter the service of the United States.

By Mr. Stitt (seconded by Mr. Gibbons)—

That Dr. McIntyre, Dr. Town and Mr. Broadbent be requested to make whatever arrangement they can to employ a physician to act in the place of Dr. Cook.

Carried.

The Board adjourned.

BERTHA RAY,  
Secretary of the Board.

# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings March 30, 1943

March 30, 1943.

The Board of Health met in special session and was called to order by the President, Dr. McIntyre.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McIntyre, Stitt, Yale.—5.

Absent—Messrs. McLean, Mullen, Himmelberger.—3.

By Mr. R. K. Stitt—

Resolved by the Board of Health of the

City of Lansing, Michigan, that a ration bank account or accounts as defined in General Ration Order No. 3 be opened and maintained in the name of the Lansing City Hospital with the American State Savings Bank.

Adopted by the following vote:

Yeas—Messrs. Broadbent, Gibbons, McIntyre, Stitt, Yale.—5.  
Nays—None.

The Board adjourned.

BERTHA RAY,

City Clerk.



# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings April 22, 1943

April 22, 1943.

The Board met in regular session and was called to order by the Vice-President, Mr. Mullen.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McLean, Mullen, Yale.—5.

Absent—Messrs. Himmelberger, McIntyre, Stitt.—3.

The minutes of the previous session were approved.

### REPORTS

Dr. Town reported on various subjects of interest to the Board.

By Mr. Gibbons (seconded by Mr. Broadbent)—

That the bonds of E. J. VanCore and of the Sinclair Exterminating Co. and their applications for licenses as users of poisonous gas for fumigating be and the same are hereby approved.

Adopted by the following vote:

Yeas—Messrs. Broadbent, Gibbons, McLean, Mullen, Yale.—5.

Nays—None.

By Mr. Gibbons—

That the Purchasing Committee be given power to act in purchasing a refrigerator.

Carried.

By Mr. Broadbent—

That a communication be sent to Dr. McIntyre expressing regret for his illness and the wish that he soon be with us again.

Carried.

By Mr. Gibbons—

That the Building Committee be instructed to receive bids for plumbing at the Lansing City Hospital.

Carried.

By Com. Gibbons—

That the Superintendent at the Lansing City Hospital be paid a salary of \$1,850 per year and that all other nurses be given a raise of \$100 per year each beginning May 1, 1943.

Carried.

By Mr. Gibbons—

That the non-profesional employees at the Lansing City Hospital be given a ten per cent raise in pay beginning May 1, 1943.

Carried.

By Mr. Gibbons—

That salaries for practical nurses be fixed at \$1,400.00 per year.

Carried.

By Mr. Gibbons—

That the rate to be charged for private patients at the Lansing City Hospital be set at \$3.00 per day.

Carried.

Changes in the interior of the hospital to make it possible to hospitalize more kinds of infectious diseases was discussed and referred to the Building Committee.

The Board adjourned.

BERTHA RAY,  
City Clerk

# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings May 12, 1943

May 12, 1943.

The Board met in regular session and was called to order by the President, Com. E. B. Johns.

### REPORTS OF OFFICERS

Mr. Bancroft reported on condition of Cemeteries, Golf Courses and Playgrounds, plans for the summer and finances.

### ROLL CALL

Present—Coms. Beltz, Cook, Gibbs, Johns, Murphy, McKim, Rathbun, Wooton.—8.

Absent—None.

By the Committee on Cemeteries—

On and after Monday, May 17, the charges for adult burial (grave over 4 feet in length) will be \$15.00 with no adjustment for winter or summer conditions.

ERNEST D. GIBBS,  
E. B. JOHNS,  
HARRY A. WOOTON.

### COMMUNICATIONS

A card of appreciation was received from the family of Stanley Spross.

A bid of \$50.00 was received from the Borden's Ice Cream Company for the concession at Potter Park.

By Com. Gibbs—

That the report be adopted.

Carried.

By Com. McKimm—

That the proposal of the Borden's Ice Cream Company being the only bid received, be accepted.

Carried.

By Com. Wooton—

That the following amounts be transferred to 1-A-1 for balance of salaries: 1-A-1 for H. Lee Bancroft:

From Mt. Hope and Evergreen	\$ 800.00
From Golf	1,200.00

For Henry Croll, Jr.:

From Mt. Hope and Evergreen	\$1,100.00
From Golf	600.00

Carried.

### ELECTION OF OFFICERS

By Com. Gibbs—

That Com. Johns be elected President of the Board for the ensuing year and H. Lee Bancroft be appointed Superintendent of Parks and Cemeteries.

Carried.

The Board adjourned.

By Com. Wooton—

That Com. Gibbs be elected Vice-President of the Board for the ensuing year.

Carried.

BERTHA RAY,

City Clerk

# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings May 20, 1943

May 20, 1943.

The Board met in regular session and was called to order by the Vice-President, Mr. Mullen.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McLean, Mullen, Stitt, Yale.—6.

Absent—Dr. Himmelberger and Dr. McIntyre.—2.

### COMMUNICATIONS

A communication was received from Mrs. McIntyre in reply to a letter from the City Clerk in which the regret of the Board members for his illness was expressed.

The City Clerk reported that the City Council had referred to the Board of Health and the Health Committee of the Council the proposed change in the organization of the Building Department.

By Mr. Gibbons—

That a committee of three be appointed to meet with the Health Committee of the Council to consider the subject of the Building Department.

Carried.

Mr. Mullen appointed as a committee Members Gibbons, Stitt and Yale.

### REPORTS OF OFFICERS

Dr. Town, Health Director, reported on various subjects of interest to the Board.

Collins Thornton, Asst. City Engineer, submitted an estimate of the cost of erecting partitions at the Hospital.

### RESOLUTIONS

By Mr. Stitt—

That the pay of Dr. Brubaker and of Thomas Johnson, yard man, be increased ten per cent.

Carried.

By Dr. Yale—

That non-residents of Ingham County be charged \$4.50 per day for care at the Lansing City Hospital.

Carried.

By Mr. Stitt—

That the Building Committee be empowered to finish the painting work at the Hospital.

Carried.

By Mr. Stitt—

That the bonds of the Keeley Co., fumigators, and of Wm. E. Young be referred to the Committee on Bonds and Contracts with power to act in approving them.

Carried.

By Mr. Gibbons—

That Mr. Alfred Broome be employed for part time work and paid at the rate of fifty cents per hour.

Carried.

By Mr. Gibbons—

That the Sanitary Bureau of the Health Department be empowered to enforce regulations controlling the sanitary slaughtering and handling of chickens and other fowls.

Carried.

The Board adjourned.

BERTHA RAY,

City Clerk.



# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings June 18, 1943

June 18, 1943.

The Board met in regular session and was called to order by the Vice-President of the Board, Mr. Mullen.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, Mullen, Stitt, Yale.—5.

Absent—Messrs. Himmelberger, McIntyre, McLean.—3.

The minutes of the previous session were approved.

A communication was received from G. J. Turney, Sanitary Inspector, recommending that Dr. Johnson of his department be permitted to work on a part time basis and carry on evening practice.

Received and placed on file.

### RESOLUTIONS

By Mr. Gibbons—

That the Building Committee be authorized to have repairs made to the cold water pipes in the reception room at the Lansing City Hospital.

Carried.

By Mr. Broadbent—

That Mr. G. J. Turney, Sanitary Inspector, be given six weeks leave of absence with pay while attending summer school.

Carried.

By Mr. Gibbons—

That employees of the department be permitted to attend summer school under the usual arrangement.

Carried.

By Mr. Gibbons—

That the ordinance relative to poultry submitted by the Sanitary Inspector be approved and referred to the City Council with the recommendation that it be passed.

Carried.

Dr. Town reported that Dr. Shepard was taking a two months leave of absence.

The Board adjourned.

BERTHA RAY,

Secretary of the Board.

# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings Oct. 28, 1943

Lansing, Michigan,

October 28, 1943.

The Board met in regular session and was called to order by the President of the Board, Dr. McIntyre.

### ROLL CALL

Present—Messrs. Broadbent, Gibbons, McIntyre, McLean, Mullen, Yale.—6.

Absent—Messrs. Himmelberger, Stitt.—2.

The minutes of the previous session were approved.

### RESOLUTIONS

By Mr. Gibbons—

That Mrs. Ninabelle Dudley be granted a leave of absence for post-graduate work without cost to the Department.

Carried.

By Mr. Gibbons—

That the replacement of Mrs. Dudley be left to the Nurses Committee with power to act.

Carried.

By Mr. Mullen—

That the appointment of Harold Harrison to the position of Dairy Farm Inspector be referred to the Employment Committee with power to act, after the Director has secured a written statement from the applicant stating he will accept the position on a salary basis of \$2,600.00 per year.

Carried.

By Dr. Yale—

That a letter of appreciation be sent to the Ingham County Chapter of the National Foundation for Infantile Paralysis and this Board accepts the offer of the Association for the services of a physiotherapist at the Lansing City Hospital without cost to the City.

Carried.

By Mr. Broadbent—

That the Building Committee be authorized to represent this Board and co-operate with the city on plans for Post-War Projects.

Carried.

The Board adjourned.

BERTHA RAY,  
Secretary of the Board.



# OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

## Proceedings Dec. 30, 1943

December 30, 1943.

The Board met and was called to order by the President, Dr. McIntyre.

### ROLL CALL

Present—Messrs. Gibbons, McIntyre, Mullen, Stitt, Yale.—5.

Absent—Messrs. Broadbent, Himmelberger, McLean.—3.

The minutes of the previous session were approved.

### REPORTS OF OFFICERS

Dr. Town, Health Director, reported on various subjects relative to the various branches of the Health Department and read an article prepared for the New Year's Edition of the State Journal.

### RESOLUTIONS

By Mr. Gibbons—

That the work of installing a combination lavatory and toilet at the Lansing City Hospital be given to the lowest bidder.

Carried.

By Mr. Gibbons—

That the Director be requested to convey to Miss Corbin and her staff their appreciation of the good work done at the hospital and best wishes for the New Year.

Carried.

By Mr. Stitt—

That this Board send a letter to employees in the various branches of the department thanking them for their cooperation and wishing them a happy New Year.

Carried.

By Dr. McIntyre—

That Dr. S. D. Kramer be appointed Virologist for the Lansing City Hospital and the gratitude of the Board expressed for the valuable services rendered during the epidemic of polio-myelitis this year.

Carried.

The Board adjourned.

BERTHA RAY,

City Clerk.